

City of Becker
City Council Regular Meeting of May 7th, 2019

The Becker City Council met in regular session at 6:00 pm on Tuesday, May 7, 2019 at 12060 Sherburne Avenue, Becker. Present: Mayor Tracy Bertram, Council Members Rick Hendrickson, Troy Cox, and Mike Doering. Guests were in attendance.

1. Mayor Tracy Bertram called the May 7, 2019 Council Meeting to order at 6:00 pm.
2. The Pledge of Allegiance was recited.
3. Minutes from the April 16, 2019 City Council and Executive Session Meetings were reviewed. Doering / Cox motioned to approve the minutes. All Council Members present voted in favor of the motion. The motion carried.
4. Hendrickson / Doering motioned to approve the agenda for May 7, 2019. All Council Members present voted in favor of the motion. The motion carried.
5. During the guests and open forum, Nancy Schulzetenberg of BerganKDV, presented the 2018 Annual Audit of the Financial Statements. Ms. Schulzetenberg gave a brief statement on the responsibilities of the independent auditor and what they looked at. She gave some findings on prior period adjustments that needed to be corrected, lack of segregation of accounting duties, and the need to improve golf course receipting internal controls. She also gave a report on Minnesota legal compliance. Three items were found that needed to be addressed: 1) lack of Council travel policy; 2) the disbursement of Fire State Aid; and 3) timely payment of bills, primarily related to the fire department bills.

Next, Ms. Schulzetenberg provided an overview of each fund. General fund revenues have increased about \$286,905 or 8.1 percent from 2017 to 2018 with taxes and special assessments having reported the largest increase. General fund expenditures had also increased, with the most significant increase in the general government category. Overall, total expenditures were about 2.5 percent under the budgeted amounts. The water fund revenues stayed consistent, having increased only \$4,227 or 0.6 percent. Operating expenses decreased \$54,052 mainly due to a decrease in pension expense. Sewer fund revenues also remained consistent, having increased just \$13,805 or 0.9 percent. Operating expenses increased \$94,134 due to increased expenditures in supplies and professional service fees, as well as increased utility costs related to the new system installed in 2018. It was recommended that the City continue to monitor utility rates to ensure the fund is sustained. The golf course fund increased from the prior year due to the restaurant being open year-round in 2018. Operating expenses increased primarily due to increased wages and food costs also due to the restaurant being open year-round. The golf course experienced an operating loss without depreciation of \$332,708 and an operating loss with depreciation of \$451,726. The golf course has experienced operating loss in

all five years presented and will be presented as a Special Revenue Fund in 2019. The City's tax capacity has increased over the past five years as has the tax levy, which resulted in a slight increase to the tax rate overall.

6. Council reviewed committee meetings.
 - Budget and Finance Committee had a representative from BerganKDV at their meeting to give a preliminary report of the 2018 Annual Audit. It was then discussed.
 - Golf Committee met on April 22, 2019. The HVAC system was almost done. Thanks was given to Lori Keller, as she used some of her City Council money to buy a pump for Hole 10. They were trying to fix the fountains and have them all running this year. Saturday the 20th of April, there were 244 players that played through. They have planned to start filling the irrigation system on May 1st. Work was being done on the audio improvement project and it was hoped to be up and running by May 9th. Also, 55 people applied for the Food & Beverage Manager position. They have offered the position to someone contingent on a successful background check. The new menu at Pebble Creek Golf Club was out and they have heard talk about it around town.
 - Joint Planning Committee had a couple policies updated. One relating to home compost, one relating to requirements for secondary buildings.
 - Planning Commission started going through the policy book. They worked on Chapter 4, as it pertained mainly to the Planning Commission.
 - Public Works reviewed the Business Park Feasibility Report and discussed the 2019 Streets Project. The Mayor took this opportunity to remind everyone about the City Recycling Day (aka: City Clean-Up Day) on May 18th.
7. Randy Sabart from SEH, gave a presentation on the 2019 Business Park Feasibility Report. The report analyzed the feasibility of providing new trunk sanitary sewer and trunk water main improvements to the property south of Truck Highway 10. The report broke down the expansion concepts into three phases. There was some discussion on placement of water main lines and clarification that it could change as things develop. Hendrickson / Doering motioned to accept the 2019 Business Park Expansion Feasibility Report. All Council Members present voted in favor of the motion. The motion carried.
8. Finance Director, Connie Robinson, presented the 1st quarter financials. Overall, the 1st quarter numbers are at or below budget.
9. Hendrickson / Doering motioned to take Resolution 19-23 from the table for further discussion. All Council Members present voted in favor of the

motion. The motion carried. Public Works and Parks Assistant Director, Chris Lisson, presented Resolution 19-23 regarding the Wastewater Treatment Facility portable emergency generator replacement. Mr. Lisson addressed the concerns about the size of the generator and running it under load that were brought up at the previous meeting. There was discussion. Doering / Cox motioned to approve Resolution 19-23 authorizing staff to replace the existing Kohler portable emergency generator with a new Blue Star 60 kW portable emergency generator for the quoted price of \$59,200 minus the trade-in value of \$2,750 for a total price of \$56,450 and not-to-exceed the budgeted price of \$60,000. All Council Members present voted in favor of the motion. The motion carried.

10. Community Development Director, Marie Pflipsen, presented Resolution 19-26 to enter into an agreement for a rail service improvement grant. The City of Becker had applied for and received a grant from the Minnesota Department of Transportation (MnDOT) to assist in the construction of the rail spur to serve the new Northern Metals Recycling Facility. The grant required an agreement between the City and MnDOT for the completion of the proposed project. The actual construction of the rail spur would be the responsibility of Northern Metals Recycling, so the City would be acting as a pass-through for the funds. Hendrickson / Doering motioned to approve Resolution 19-26, a Resolution authorizing the Mayor and City Administrator to enter an agreement with the Minnesota Department of Transportation for the Rail Service Improvement Grant for the development of the rail spur to serve the new Northern Metals Facility. All Council Members present voted in favor of the motion. The motion carried.
11. City Administrator, Greg Pruszinske, presented Ordinance 212, 2nd Series, the cable franchise agreement with Midcontinent Communications. Mr. Pruszinske gave a brief overview of the Ordinance Summary. Detailed discussion was held at the City Council Meeting on April 2, 2019 and Executive Session on April 16, 2019. Doering / Cox motioned to approve Ordinance 212, 2nd Series, an ordinance granting a franchise to Midcontinent Communications to maintain a cable communications system in the City of Becker, Minnesota; providing for regulation and use of the system; and prescribing penalties for the violation of its provisions. Mayor Bertram and Council Members Cox and Doering voted in favor of the motion. Council Member Hendrickson voted against the motion. The motion carried. Doering / Cox motioned to approve Ordinance 212, 2nd Series summary for publication purposes. All Council Members present voted in favor of the motion. The motion carried.
12. City Administrator, Greg Pruszinske, presented the Consent Agenda consisting of the following:
 - Hiring and Termination Report for Public Services, Pebble Creek Golf Club, Community Development, Public Works, Becker Community Center, and Police Department.

- Revision of City Council Meeting Times
Resolution 19-25, a resolution amending resolution 18-63
- Temporary Liquor License for Becker Lions.
- Midwest CAD Solutions Agreement to assist the City with building its GIS system
- Amendment No. 3 to Antenna Site Lease Agreement with Sprint Spectrum Realty Company, LLC
- Well #4 Control Panel Replacement
Resolution 19-27, a resolution allowing staff to enter into an agreement with Total Control Systems to replace the Well 4 control panel

Hendrickson / Cox motioned to adopt the Consent Agenda as presented. All Council Members present voted in favor of the motion. The motion carried. Mayor Bertram thanked Officer Martin, who is retiring, for his 20 years of service.

13. Hendrickson / Cox motioned to pay the bills including checks 89860 through 90014 and checks 97318 through 97452. All Council Members present voted in favor of the motion. The motion carried.
14. Mayor Bertram announced the anniversaries for the month of May.
 - Kristin Gagnon, Police Department Administrative Support Specialist, 1 year
 - Tim Martins, Police Officer, 20 years
15. Mayor Bertram asked if there was anything else for the betterment of Becker with no response.
16. Doering / Hendrickson motioned to adjourn the May 7, 2019 Regular City Council Meeting at 7:08 pm. All Council Members present voted in favor of the motion. The motion carried.


 Susan Nache, Deputy Clerk