

City of Becker
City Council Regular Meeting of September 3, 2019

The Becker City Council met in regular session at 5:00 pm on Tuesday, September 3, 2019 at 12060 Sherburne Avenue, Becker. Present: Mayor Tracy Bertram, Council Members Rick Hendrickson, Troy Cox, Mike Doering, and Becky Olmscheid. Guests were in attendance.

1. Mayor Tracy Bertram called the September 3, 2019 Council Meeting to order at 6:00 pm.
2. The Pledge of Allegiance was recited.
3. Minutes from the August 20, 2019 City Council and Executive Session Meetings were reviewed. Hendrickson / Doering motioned to approve the minutes. All Council Members present voted in favor of the motion. The motion carried.
4. Hendrickson / Doering motioned to add the call for Public Hearing for the creation of TIF Districts #4 and #5 (9C) to the agenda for September 3, 2019. All Council Members present voted in favor of the motion. The motion carried.
5. Hendrickson / Cox motioned to approve the revised agenda for September 3, 2019. All Council Members present voted in favor of the motion. The motion carried.
6. Mayor Bertram invited any guests to speak during the Guests and Open Forum with no response.
7. Council reviewed committee meetings.
 - Budget and Finance Committee met and went over the overall City expenses, which were about five percent below projections to date and no accounts were overdue.
 - Police Management met and discussed the final update on the body camera audit; staffing updates; Police Department calls, which had been running lower than last year but were now higher; the 2020 budget; and information technology (IT) security.
 - Golf Committee met and went over financials and forecasts. They discussed the number of wedding bookings for next year so far, updating the menu, and upcoming events.
 - Planning Commission met and discussed four items, which were on the agenda for this meeting.
8. Community Development Director, Marie Pflipsen, presented Resolution 19-52 for a Conditional Use Permit (CUP) for a gutter business on PID 60-419-0232. The City of Becker had received an application for a CUP from the property owner, Chris Bohn. The CUP would allow for a home occupation of a gutter installation business to be located on the subject property. The Planning Commission held a Public Hearing on August 26,

2019 on the request and made no recommendation towards the proposal. There was discussion about suggested changes to the conditions, which included changes to 1) changing the time to initiate and/or extend the CUP from one (1) year to 15 days and the extension expiration from thirty (30) days to five (5) days; 3) separating out signage language and secondary use language on the CUP with a new condition (11) added; 4) specified the business and trash recycling receptacles; 6) home occupation operation of loading and unloading and operating power tools the same as the noise ordinance; 8) added condition on deliveries; and 11) the new condition on the storage of building materials. There was also discussion about home values declining. It was pointed out that the business had been conducting business at the property for a couple years and home values had not declined but had increased according to the County. It was noted that the Police Department had reviewed parking on the curve and did not find it to be unsafe. Hendrickson motioned to call for the question to cease discussion and vote; there was no second. Another question was asked about what happens if the conditions were not met or how many chances does one get for violations, etc. Ms. Pflipsen referenced the procedure for violations and also noted that Council could revoke the CUP if they felt there were an excessive number of violations. Hendrickson / Bertram motioned to approve Resolution 19-52 with the changes discussed, a resolution approving a CUP for a gutter installation home occupation on the property identified as PID 60-419-0232 (13705 Parkview Dr SE) in Becker, Sherburne County, Minnesota. Mayor Bertram and Council Members Hendrickson, Cox, and Olmscheid voted in favor of the motion. Council Member Doering voted against the motion. The motion carried.

9. Community Development Director, Marie Pflipsen, presented Resolution 19-53 for a CUP for a salon home occupation on PID 60-458-0610. The City of Becker had received an application for a CUP from the property owner, Jeannine Behrenbrinker. The CUP would allow for a home occupation of a salon to be located in one of the rooms of the existing residence on the subject property. There was some discussion about changes to the conditions, which included changing the home occupation operation from 8:00 am to 9:00 pm. Hendrickson / Doering motioned to approve Resolution 19-53, a resolution approving a CUP for a salon home occupation on the property identified as PID 60-458-0610 (10110 18th Ave SE) in Becker, Sherburne County, Minnesota with the conditions discussed. All Council Members present voted in favor the motion. The motion carried.
10. Community Development Director, Marie Pflipsen, presented City Code Chapter 4 edits. The City of Becker had been reviewing the City Code chapters. Staff and the Planning Commission had discussed multiple edits to Chapter 4. Some edits included the size accessory structures exempt from building permits increased from 120 square feet to 200 square feet and fence height changed from six feet to seven feet. A revision to the grading escrow requirements had been made for clarity and process. Detached decks under 30 inches in height had been added to Sec. 4.07 Administrative Permits Subd. 2 Applications Qualifying for Administrative Review. Doering / Cox motioned to approve Ordinance 216, 2nd Series, an Ordinance amending City of Becker Chapter 4. All Council Members present voted in favor of the motion. The motion carried. Doering / Cox motioned to approve Ordinance 216, 2nd Series Summary for publication purposes. All Council Members present voted in favor of the motion. The motion carried.

11. Community Development Director, Marie Pflipsen, presented City Code Chapter 11 Pool Performance Standards edits. Revisions had been suggested to the Chapter 11 Pool Performance Standards. The revisions included reorganization of the subsections for clarity and the removal of the line "An administrative permit is required for all pools not requiring a building permit." This line required any pool under 24 inches and less than 5,000 gallons in volume to apply for an administrative permit. Staff does not believe it is necessary to permit these sizes of pools, which included kid pools. Doering / Hendrickson motioned to approve Ordinance 217, 2nd Series, an Ordinance amending City of Becker Chapter 11, Section 11.21, Subdivision 13B. All members present voted in favor of the motion. The motion carried. Doering / Hendrickson motioned to approve Ordinance 217, 2nd Series Summary for publication purposes. All Council Members present voted in favor of the motion. The motion carried.
12. Public Services Director, Phil Knutson, presented a request to approve the acceptance of bids from Kostreba Tuckpointing for tuckpointing, caulking and block replacement at City Hall, Becker Community Center (BCC), and the Pebble Creek Golf Club (PCGC) chimney. Mr. Knutson stated that this is routine maintenance, but it had not been done for some time so the amount of work that needed to be done was a bit more extensive. This had been discussed at the Capital Investment Tour as well. The expenses would be covered by the operations budgets. Doering / Cox motioned to approve the bids from Kostreba Tuckpointing in the amount of \$34,995 for work at all three locations. All Council Members present voted in favor of the motion. The motion carried.
13. Finance Director, Connie Robinson, presented Resolution 19-51 relating to the 2019 to 2021 auditing services contract. The City of Becker had sent out a Request for Proposal for Professional Auditing Services in July and received seven proposals. The Finance department carefully reviewed all proposals and developed a matrix to aid in the decision process. After a thorough review that included contacting references for the top three companies, the Finance Department recommended accepting the proposal from Bergan KDV as the City Auditor for 2019-2021. Cox / Doering motioned to approve Resolution 19-51, a resolution approving City Auditor for years 2019, 2020 and 2021. All Council Members present voted in favor of the motion. The motion carried.
14. Community Development Director, Marie Pflipsen, presented two resolutions calling for a public hearing for the creation of TIF Districts #4 and #5. Ms. Pflipsen stated that the Community Development Department had been approached about the possible development of two projects in the community that would be requesting TIF assistance. In order to keep the proposed projects on schedule and meet the required 30-day notification of the school district and county, the City Council would need to call for the public hearings to be conducted on October 15, 2019. At that time, the Council would determine if any assistance would be provided. If the projects do not move forward, the public hearings would be cancelled. More information on the projects would be provided at the public hearing. Hendrickson / Olmscheid motioned to approve Resolution 19-54, a resolution calling for a public hearing on the proposed TIF District #4 to be held on October 15, 2019 at approximately 6:00pm. All Council Members present voted in favor of the motion. The motion carried. Hendrickson / Olmscheid motioned to approve Resolution 19-55, a resolution calling for the public hearing on the proposed TIF District

#5 to be held October 15, 2019 at approximately 6:00 pm. All Council Members present voted in favor of the motion. The motion carried.

15. City Administrator, Greg Pruszinske, presented the Consent Agenda consisting of the following:

- Hiring and Termination Reports for Becker Community Center and Pebble Creek Golf Club.
- Resolution 19-50 approving the 2020 City Council Meeting Dates and Times.
- Approval of the Domestic Clarifier Coating Project to extend the life of the equipment.

Hendrickson / Cox motioned to adopt the Consent Agenda as presented. All Council Members present voted in favor of the motion. The motion carried.

16. Cox / Hendrickson motioned to pay the bills including checks 91670 through 91875 and checks 98322 through 98409. All Council Members present voted in favor of the motion. The motion carried.

17. Mayor Bertram announced the anniversaries for the month of September.

- Julie Blesi, Administration, 6 years
- Chelsea Swiggum, Becker Community Center, 2 years
- Brent Baloun, Police Department, 13 years
- Chris Lindbloom, Police Department, 6 years
- Sarah Schafer, Public Works, 1 year
- Bruce Thompson, Public Works, 25 years

18. Mayor Bertram asked if there was anything else for the betterment of Becker with no response.

19. Cox / Hendrickson motioned to adjourn the September 3, 2019 Regular City Council Meeting at 6:53 pm. All Council Members present voted in favor of the motion. The motion carried.


Susan Nache, Deputy Clerk