



**It's Better  
in Becker**

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www.ci.becker.mn.us Becker, MN 55308

**Fee: \$300.00**

Date Received: \_\_\_\_\_

Permit #: \_\_\_\_\_

**Final Plat Application**

*APPLICANT/AGENT INFORMATION*

APPLICANT/AGENT NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

*FEE OWNER INFORMATION, IF DIFFERENT THAN APPLICANT*

FEE OWNER NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

*PROJECT SITE INFORMATION*

PROJECT/DEVELOPMENT NAME \_\_\_\_\_

PROJECT ADDRESS \_\_\_\_\_

PROPERTY IDENTIFICATION NUMBER (PIN) \_\_\_\_\_

LEGAL DESCRIPTION OF PROPERTY (attach a separate document if necessary):  
\_\_\_\_\_  
\_\_\_\_\_

**PROCEDURE FOR FINAL PLAT APPROVAL**

The following materials must be submitted with your application in order to be considered complete. A complete application must be made twenty four (24) days prior to the Planning Commission meeting for which you wish to be heard. The plat request shall be filed with the City on this official application form,

<p>Staff Use Only: End of 60 Days: _____</p>	<p>Finance Code: 100-3217-324</p>
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along with the established fee. Such application shall also be accompanied by two (2) large-scale copies, twelve (12) reduced 11”x17” scale copies and an electronic copy of a preliminary plat and supportive information in conformity with the City’s Ordinances. The scale of such materials shall be the minimum necessary to ensure legibility.

**Required Information:**

- The final plat must include all changes required from the preliminary plat.
- Name of the subdivision.
- Location by section, township, range, county and state and including descriptive boundaries of the subdivision based on an accurate traverse, giving angular and linear dimensions which must mathematically close.
- The location of monuments shall be shown and described on the final plat. Locations of such monuments shall be shown in reference to existing official monuments on the nearest established street lines, including true angles, and distances to such reference points or monuments.
- Locations of lots, streets, public highways, alleys, parks, outlots, and other features, with accurate dimensions in feet and decimals of feet, with the length of radii and /or arcs of all curves, and with all other information necessary to reproduce the plat on the ground shall be shown. Dimensions shall be shown from all angle points of curve to lot lines.
- Lots shall be numbered clearly. Blocks are to be numbered, with numbers shown clearly in the center of the block.
- The exact locations, right of way widths, and names of all streets to be dedicate.
- Location, width and intended use of all easements to be dedicated.
- Name of fee owner and surveyor preparing the plat.
- Scale of plat (the scale must be shown graphically and in feet per inch), date, and north point.
- Statement dedicating all streets, alleys, public outlots, and other public areas, utility and drainage easements not previously dedicated as follows: Streets, alleys, and other public areas shown on this plat and not heretofore dedicated to public use are hereby so dedicated.
- Executed Developers Agreement, if applicable.

**Recording:** The owner or applicant shall file the plat with Sherburne County within sixty (60) days after final approval. A certified mylar copy of the plat must be provided to the City.

**NOTE: PRELIMINARY AND FINAL PLAT IS SUBJECT TO PARK DEDICATION REQUIREMENTS.** Acceptance of either park land dedication or cash in lieu of park land dedication is at the discretion of the city.

Park Dedication Requirements:  
Residential – Ten (10) percent of land or \$1,940 per unit (Payment in Lieu)  
Commercial – 5% land or \$1.64 per sq.ft. cash equivalent

We, the undersigned, have read and understand the above.

\_\_\_\_\_  
Signature of Applicant Date

\_\_\_\_\_  
Signature of Owner (s) Date