



**It's Better  
in Becker**

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Fax: 763.261.4411 P.O. Box 250  
www.ci.becker.mn.us Becker, MN 55308

Fee: \$25.00  
Permit #: \_\_\_\_\_  
Date: \_\_\_\_\_  
ROW Permit #: \_\_\_\_\_

**Administrative Permit Application – Driveway / Parking Pad**  
For R-1 and R-LL Zoning Districts

- Work Type:  Driveway Expansion  New Parking Pad  Surface Unimproved Parking Pad  
 Surface Unimproved Driveway  Parking Pad Expansion  
 Driveway Resurface  Parking Pad Resurface

Surfacing Material: \_\_\_\_\_

**Applicant/Contractor:**

Name: \_\_\_\_\_  
Parcel Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Owner (if different than applicant):**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**For Submittal Please Include:**

- \_\_\_\_\_ Site Plan  
\_\_\_\_\_ Design/Installation Plan

**ACKNOWLEDGEMENT AND SIGNATURE:** The undersigned hereby agrees that all work and materials used shall comply with City approved plans and specifications, MN Building Code, MN Fire Code, and all City Ordinances. I agree that all fees and expenses incurred by the City in processing this application, including professional service costs, are the responsibility of the permit applicant and property owner and must be paid immediately upon receipt of permit, or the City may approve a special assessment to be 100% paid in the year assessed. The property owner hereby waives any and all appeals provided by MN Statutes 429.081 as amended. All fees and expenses are due whether the permit application is approved or denied.

Applicant Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

Owner Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

**Payment Information / Receipt**

Payment Type: <input type="checkbox"/> Check <input type="checkbox"/> Cash <input type="checkbox"/> Card	Date: _____	Total Due: _____
Paid By: _____		Total Amount Paid: _____

## General Provisions

- If the surfacing type is **Class V Limestone**, please review City of Becker Code **Chapter 11 Section 11.20 Subdivision 4 A 6a** for design and installation standards.
- If the surfacing type is **Crushed Stone / Gravel**, please review City of Becker Code **Chapter 11 Section 11.20 Subdivision 4 A 6b** for design and installation standards.
- If the surfacing type is **Interlocking Concrete Pavement (ICP)**, please review City of Becker Code **Chapter 11 Section 11.20 Subdivision 4 A 6c** for design and installation standards.
- Curb stops (water valves) should be outside of driveway and/or parking pad whenever possible and location shall be indicated on the site plan. If it is within the driveway and/or parking pad, a top hat casting shall be installed per City of Becker standard plates.
- The City of Becker reserves the right to inspect any and all work relating to this permit.
- All materials used in any parking area, including driveways and parking pads, shall fill in and encompass the entire area of said parking area and shall extend two (2) feet beyond all edges of the vehicle.
- The required front yard of a corner lot shall not contain any obstructions which may cause danger to traffic on a street or public road, by obscuring the view. The sight line triangle is created by a triangle measured twenty (20) feet back from the intersection of property lines or edge of right-of-way on both sides whichever is more restrictive.
- Surfaces utilized for parking, including driveways and parking pads, shall be setback a minimum of four (4) feet from side and rear property lines. Residential aprons and driveways shall meet the Residential Driveway Standards as set forth by the City Engineer.
- Vehicles, as defined in 11.21 Subd. 11 B, all motor vehicles, as defined by Minnesota statute, and other articles parked in the front yard area must be set back a minimum of one (1) foot from the sidewalk or five (5) feet from the street curb or edge of bituminous if no sidewalk exists. Said setback shall extend infinitely along a vertical plane starting at grade and shall apply to any surface or projection of any height regardless of whether it is touching the ground or not.
  - Exemptions from this requirement include all aforementioned vehicles authorized to be stored in the Right-of-Way by way of City Code or by Right-of-Way Permit.
- All parking areas must be weed free at all times.
- This permit does not substitute a Right-of-Way Permit. Work done in the Right-of-Way shall require the applicant to obtain a Right-of-Way permit from City of Becker Public Works Department.

**To review the above referenced codes in their entirety please see City of Becker Code Chapter 11.**

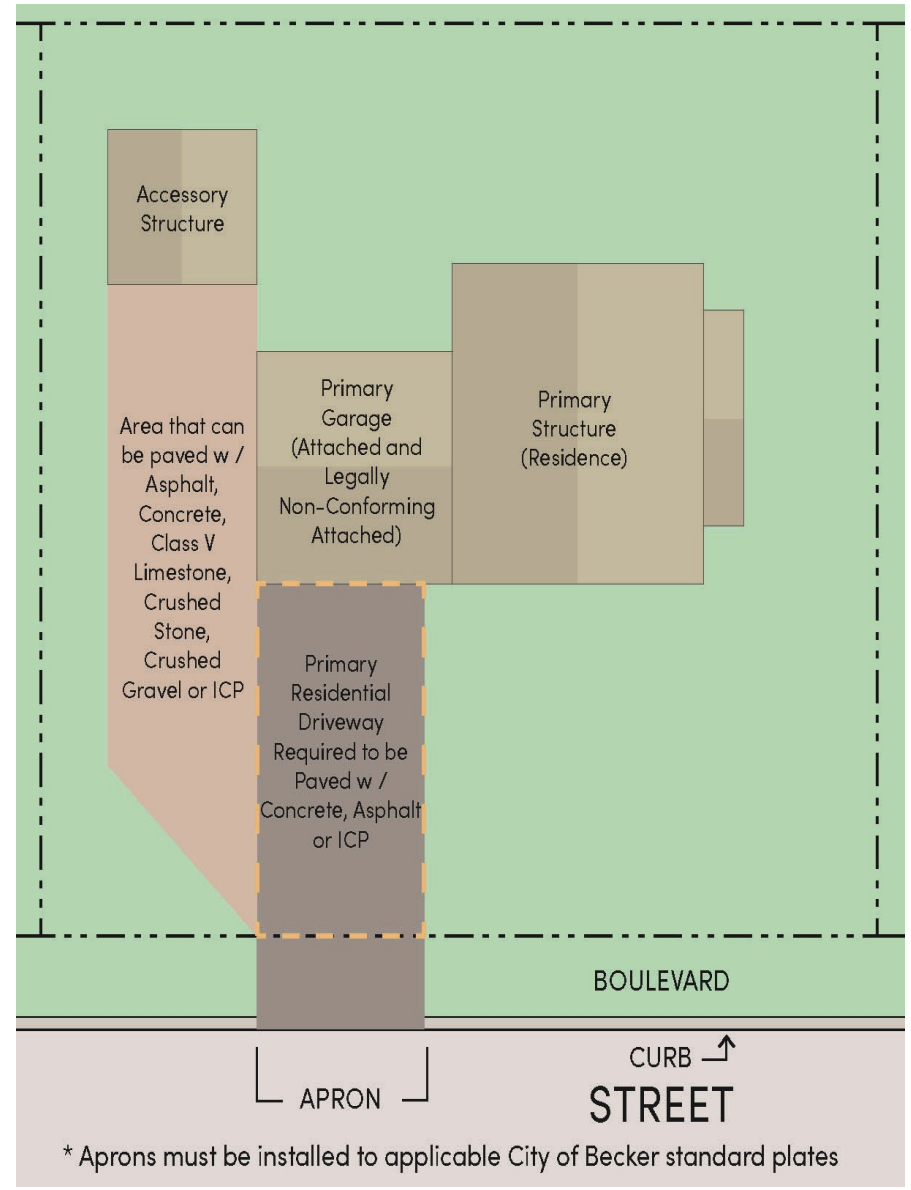
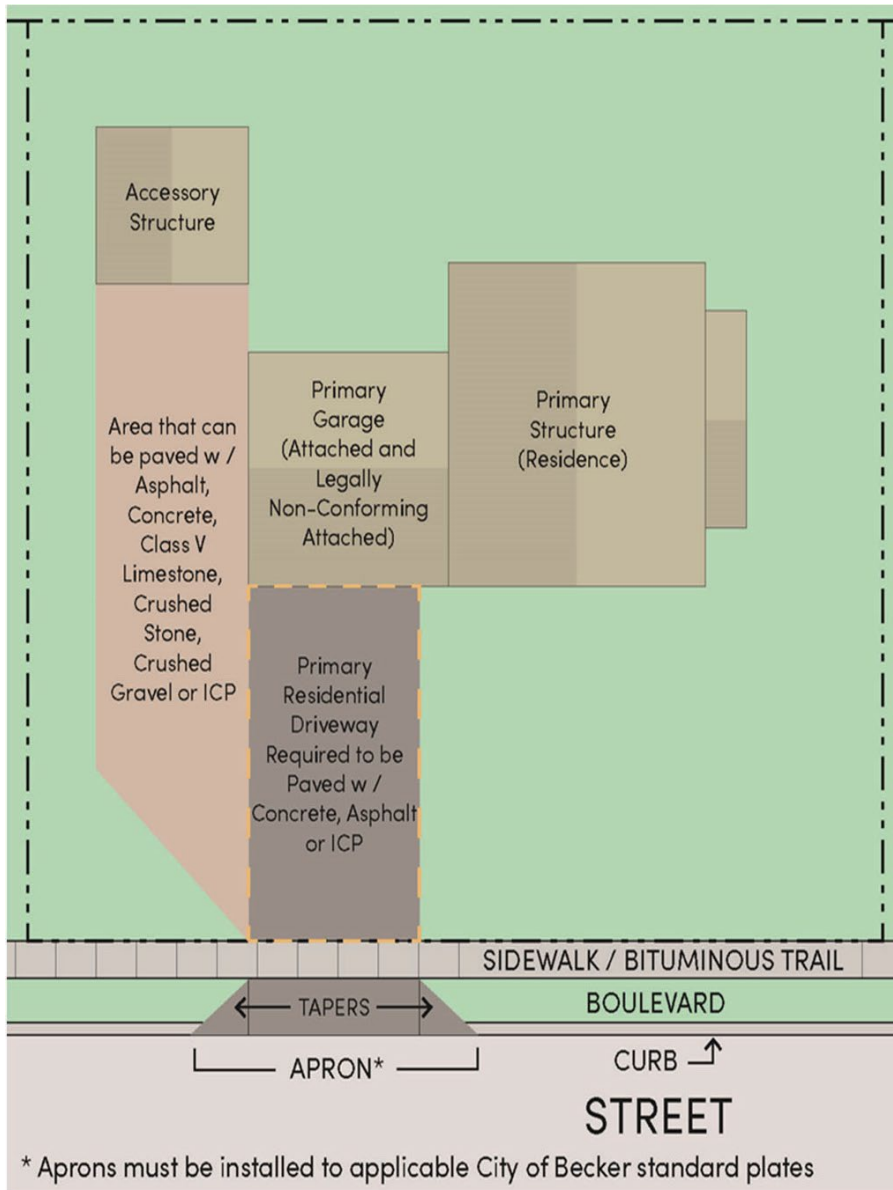
### Office Use Only

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City Official Signature

Print Name

Date



If above exhibits do not match your site layout, please contact City Hall. Other exhibits are available.