

SEC. 2.19. REVENUE AND FINANCE

Subd.1. Escrows. The escrow deposit is applied to consulting, legal, engineering, professional staff and contracted services. Costs incurred above the escrow amount will be billed monthly. Remaining balances will be refunded to the party that posted the escrow.

Subd.2. Fees Relating to Licensing, Administrative Citations, Miscellaneous, Property, Utility, and Charges for Services. The following fees and charges are hereby established for the year 2023. Fee schedule rates supersede amounts show in city ordinances or policies which are dated prior to the fee schedule.

A. LICENSING RELATED FEES

<u>Type of Fee</u>	<u>Amount of Fee</u>
3.2 Percent Malt Liquor On-Sale	\$100.00
3.2 Percent Malt Liquor Off-Sale	\$50.00
Temporary 3.2 Percent Intoxicating	\$25.00
Off-Sale Intoxicating	\$200.00
Off-Sale Intoxicating (With proof of compliance with §340a.408 Subd. 3.c)	\$100.00
On-Sale Intoxicating	\$1850.00
Club On-Sale Intoxicating	
Under 200 Members	\$100.00
201 – 500 Members	\$200.00
501-1000 Members	\$400.00
1001 – 2000 Members	\$800.00
2001 – 4000 Members	\$1000.00
4001 – 6000 Members	\$2000.00
Over 6000 Members	\$3000.00
Community Festival	\$25.00
Sports, Convention & Cultural Facility	\$25.00
Sunday On-Sale Intoxicating	\$150.00
Temporary On-Sale Intoxicating	\$25.00
On-Sale Wine	\$175.00
On-Sale Wine / Strong Beer	\$275.00
One Day Consumption & Display Permit	\$25.00
Consumption and Display Permit (Set-Up) (In addition to State Fee)	\$100.00
Culinary Class Limited On-Sale Intoxicating	\$100.00
Temporary Off-Sale Wine	\$25.00
Brew Pub On-Sale Intoxicating (State Issued Brewers License Required)	\$500.00
Brewer Pub Off-Sale Malt (Growler) (State Issued Brewers License Required)	\$100.00

Small Brewer Off-Sale Malt (Growler) (State Issued Brewers License Required)	\$100.00
Brewer Temporary On-Sale Intoxicating (State Issued Brewers License Required)	\$25.00
Brewer Taproom On-Sale (State Issued Brewers License Required)	\$500.00
Cocktail Room On-Sale (State Issued Micro Distillery License Required)	\$500.00
Micro Distiller Off-Sale (State Issued Micro Distillery License Required)	\$100.00
Micro Distiller Temporary On-sale Intoxicating (State Issued Micro Distillery License Required)	\$25.00
Liquor License Preliminary Investigation Fee	\$150.00
Liquor License Comprehensive Investigation within State	\$500.00
Liquor License Comprehensive Investigation out of State	\$10,000.00
Duplicate License / Permit Fee	\$10.00
Animal Impoundment	\$35.00 plus tax
Animal License	\$10.00
Tobacco License	\$100.00
Cannabinoid License	\$100.00
Peddler / Transient Merchant – Annual	\$150.00
Peddler / Transient Merchant – 14 Consecutive Day	\$50.00
Noise Ordinance Exemption	\$25.00
Commercial Noise Permit (Annual)	\$100.00
Mobile Food Unit – Temporary (up to 7 days)	\$25.00
Mobile Food Unit – Annual (8 days or more)	\$100.00
Recreation Motor Vehicle Permit (Per Vehicle)	\$25.00
Adult Entertainment Establishment License – New / Renewal	\$1000.00
Massage Establishment Business License – New	\$200.00
Massage Therapist License – New	\$50.00
Combination Massage Establishment Business and Massage Therapist License – New	\$250.00
Massage Establishment Business License – Renewal	\$25.00
Massage Therapist License – Renewal	\$25.00
Combination Massage Establishment Business and Massage Therapist License – Renewal	\$25.00
Background Check Fee	\$75.00
Potentially Dangerous Animal Registration (Annual)	\$25.00
Dangerous Animal Registration (Annual)	\$150.00
Dangerous/Potentially Dangerous Animal Hearing Fee	\$250.00
Dangerous Animal Warning Sign	\$10.00
Dangerous Animal Collar	\$5.00

B. ADMINSTRATIVE CITATIONS FEES

<u>Offense Description</u>	<u>Penalty</u>	<u>Authority</u>
Tobacco Possession by Minor	\$50.00	Ord 6.20 (s9s)
Cannabinoid Possession Under 221	\$50.00	Ord 6.28 (s13)
Uncut Grass or Weeds	\$50.00	Ord 10.21 (s6)
Dog running at large	\$25.00	Ord 10.06 (s2)
Dog License Required	\$25.00	Ord 10.06 (s3)
Dog barking	\$25.00	Ord 10.06 (s12-4)
Parking in Front of Driveway	\$25.00	Ord 9.02 (2)
		SS169.35:A(2)
Parking within 10 feet of Hydrant	\$25.00	Ord 9.02 (4)
		SS169.34:A(4)
Parking on posted fire lane	\$25.00	Ord 9.02 (7)
Parking on street in winter	\$25.00	Ord 9.03 (s4)
Parking in yard	\$25.00	Ord 11.20 (s4)
Parking in Handicap Space	\$100.00	Ord 9.27 (s2)
		SS169.346
Parking on Sidewalk	\$25.00	Ord 9.02 (1)
Parking Wrong Way	\$25.00	Ord 7.04 (s4)
Parking When Snow in Street	\$25.00	Ord 9.03 (s5)
Parking in no parking zone	\$25.00	Ord 9.02 (14)
Parking beyond 24 hours in city lot	\$25.00	Ord 9.21
Temporary sign violation	\$50.00	Ord 11.70 (s6)
Illegal Dumping	\$100.00	SS609.68
Odd / Even watering	Warning (1 st Violation)	Ord 3.20 (s6)
	\$50.00 (2 nd Violation)	Ord 3.20 (s6)
	\$100.00 (3 rd Violation)	Ord 3.20 (s6)
Disorderly Conduct	\$50.00	Ord 10.31
Disorderly Conduct at School	\$50.00	Ord 10.32
Junk Storage	\$50.00	Ord 10.01 (s5a)
Refuse Storage	\$50.00	Ord. 10.01 (s3a)
Curfew – 15 years of age or younger 10:00 p.m.	\$50.00	Ord 10.30 (s1)
Curfew – 16 and 17 years of age 12:00 p.m.	\$50.00	Ord 10.30 (s2)
Curfew – parents allow	\$50.00	Ord 10.30 (s3)
False Alarm (4 th Response)	\$50.00 (Police)	Ord 10.09
	\$100.00 (Fire)	
(5 th Response)	\$100.00 (Police)	Ord 10.09
	\$200.00 (Fire)	
(6 th Response)	\$200.00 (Police)	Ord 10.09
	\$400.00	

Public nuisance	\$50.00	Ord 10.44
Noise violation	\$50.00	Ord 10.29
Prohibited Burning	\$25.00	Ord. 10.26 (s3)
Specialty Vehicles – Equipment Violation	\$50.00	Ord 8.11 (s1 F)
Specialty Vehicles – No Permit	\$75.00	Ord 8.22 (s2B)
Specialty Vehicles – Use in City Park	\$50.00	Ord 8.11 (s1C)

C. MISCELLANEOUS FEES

<u>Type of Fee</u>	<u>Amount of Fee</u>
Assessment Searches	\$30.00
Police Reports	\$.25 per page per statute
Return Check Fee	\$30.00
After the fact permit/application	Double the fee amount plus expenses
Certifying unpaid charges to Tax roll	\$50.00/each instance
City Hall Room Rental/Weekday (M-Th)	\$30.00 plus \$30 damage / cleaning deposit
City Hall Room Rental/Weekend (F-S)	\$60.00 plus \$60 damage / cleaning deposit
City Hall Room Rental/Holiday	\$60.00 plus \$60 damage / cleaning deposit
Paper Copies of City Code	\$150.00 plus tax
Black/White Paper Copies of Comp Plan	\$75.00 plus tax
Paper Copies of Subdivision Ordinance	\$25.00 plus tax
Paper Copies of Zoning Ordinance	\$50.00 plus tax
Data Retrieval for Public Data Requests	Salary and benefit costs of lowest paid employee able to retrieve data (copies are additional)
Flash Drive, Council Meeting (each)	\$20.00 plus tax
Flash Drives	\$10.00 plus tax
Mailings	At Cost
Building Permit Mailings (9x11 Envelope or Larger)	\$5.00
Building Permit Mailings (Box)	\$10.00
Fax (Local - per page)	\$1.00 (tax included)
Fax (Long Distance - per page)	\$1.25 (tax included)
Fingerprinting (per family)	\$10.00
Breath Testing	\$ 5.00
Towing Fee	\$50.00
Vehicle Impound Fee	\$50.00
Body Camera Link Request	\$30.00
Forfeiture storage Fee	\$10.00 per day not to exceed \$400.00 (not including the day vehicle was seized or the day of disposal)
Scanning (larger than 11 x 17, per page)	\$1.00 (tax included)
Photocopies (each)	\$0.25 (tax included)
Conduit Debt Fee	.25% of Issuance Amount

Credit Card Use Charge	Additional 2.5% charged for any value over \$500.00
Compost Cards	
Residential / One Per Household	
1 st Card	Free
Replacement Card	\$5.00
Ordinance Amendment NOT Requiring A Public Hearing	\$75.00
Mileage	Current IRS Rate
Special Meetings	\$350.00

D. PROPERTY RELATED FEES

<u>Type of Fee</u>	<u>Amount of Fee</u>
Administrative Zoning Permit	\$25.00
After the Fact Administrative Zoning Permit	\$50.00
Amendment – Ordinance or Comprehensive Plan	\$350.00 + \$1,000 escrow
Land Use Appeals	\$300.00 plus out of pocket costs for all consultant and/or attorney time
Business Subsidy Application	\$250.00
Concept Plan	\$200.00 + \$1,000 escrow
Conditional Use Permit (Residential)	\$350.00 + \$1,000 escrow
Planned Unit Development (PUD)	\$3,000 escrow
Conditional Use Permit (Commercial/Industrial)	\$350.00 + \$1,000 escrow
Environmental Review (EAW/AUAR)	\$500.00 + \$5,000 escrow
Interim Use Permit (Residential)	\$350.00 + \$1,000 escrow
Interim Use Permit (Commercial/Industrial)	\$350.00 + \$1,000 escrow
Moving Permit	\$200.00 + \$3,000 escrow
Mining/Excavation/Grading-Filling Permit	\$350.00 + \$50.00/acre beyond 1 acre + escrow (varies with project)
Minor Subdivision	\$500.00 + \$3,000 escrow
New Construction	
(Lawn Escrow)	\$100.00 + \$1900.00 escrow
(Grading Escrow)	\$50.00 + \$2950.00 escrow
Parkland Dedication Fee (Residential)	10% dedication of land or \$1,250 per unit
Parkland Dedication Fee (Commercial/Industrial)	5 % land or cash equivalent \$1.64 per square foot
Petition for annexation	\$400.00 + state fees
Permanent Sign Permit	\$30.00

Preliminary Plat	\$400.00 + \$20.00/lot + \$5,000 escrow
Final Plat	\$300.00
Recording Document Fee	\$46.00
Rezoning of Property	\$350.00 + \$1,000 escrow
Road Use Agreement	\$350.00 + escrow (varies with project)
Road Turn Back Application	\$350.00 + \$5,000 escrow
Right of Way Excavation/Obstruction	
Commercial	\$100.00 + escrow (varies with project)
Residential	
Concrete or Pavement Work	\$100.00
Paver Installation	\$30.00
Sprinkler Installation	No Charge
Sod and Rock	No Charge
Simple Lot Subdivision/Boundary	\$200.00 + \$1,000 escrow
Line Adjustment	
Site Inspection/Investigation	\$65.00/hour (drive time included)
Site Plan Review	\$350.00 + \$1,000 escrow
Small Cell Wireless Facility Permit	\$100.00 (permit fee in addition to collocation agreement charges, if applicable)
Special Planning Commission Meeting	\$350.00
Subsequent hearings with new notice	\$100.00
Tax Abatement Application	\$500.00 + \$10,000 escrow
TIF Application	\$500.00 + \$10,000.00 escrow
Temporary Sign Permit	\$25.00 + \$100.00 deposit
Temporary Use Permit	\$50.00
Vacation Petition	\$350.00 + \$1,000 escrow
Variance	\$350.00 + \$1,000 escrow
Wetland Application	\$500.00 + \$350 escrow
Zoning Use Study Fee	\$350.00
Zoning Text Amendments	\$350.00
Zoning Verification Letter	\$50.00
Building Permit Fee	Based on 1997 Fee Schedule
Failure to Pull Permit - Penalty	Same as Building Permit Fee

1997 Fee Schedule - Total Valuation

	<u>Fee</u>
\$1.00 to \$500.00	\$23.50
\$501.00 to 2,000.00	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00, rounded to the nearest hundred, to and including \$2,000.00.
\$2,001.00 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, rounded to the nearest thousand, to and including \$25,000.00.

\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, rounded to the nearest thousand, to and including \$50,000.00.
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, rounded to the nearest thousand, to and including \$100,000.00.
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00, rounded to the nearest thousand, to and including \$500,000.00.
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, rounded to the nearest thousand, to and including \$1,000,000.00.
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.65 for each additional \$1,000.00, rounded to the nearest thousand.

Type of Fee

- Plan review
- Plan review of similar plans meeting 1300.0160 subd. 6
- Plumbing Fee (Residential)
- Mechanical (New Residential)
- Mechanical (Replace Existing Residential)
- Re roof (Residential)
- Re side (residential)
- Window Replacement (existing opening)
- Water Heater
- Irrigation System
- Retaining Wall (Over 4ft)
- Demolition
- Fence (over 6' in height)
- Water Softener
- Gas Fireplace
- Re-Inspection Fee
- Investigation Fee
- Inspection Fee outside normal business hours (2 hr min.)

Amount of Fee

- 65% of Building Permit Fee
- 25% of Building Permit Fee
- \$5.00 per opening & 1.00 surcharge*
- \$25.00 per unit & 1.00 surcharge*
- \$50.00 per unit & 1.00 surcharge*
- \$50.00 & 1.00 surcharge*
- \$50.00 & 1.00 surcharge*
- \$50.00 & 1.00 surcharge*
- \$50.00 & 1.00 surcharge*
- \$50.00 & 1.00 surcharge*
- \$50.00 & 1.00 surcharge*
- \$50.00 & 1.00 surcharge*
- \$50.00 per inspection
- Shall be equal to building permit fee
- \$50.00/hour

Other Maintenance Work as Determined by the Building Official	\$50.00 & 1.00 surcharge*
Commercial Mechanical and Plumbing Fees	Based on valuation.
Administrative Appeals	\$300 plus out of pocket costs for all consultant and / or attorney time
Staff Reimbursement – Development	Double loaded labor rate
Manufactured Home Install Fees	Based on valuation of on-site work only
*State surcharge fees shall be in accordance with MN Statutes, Chapter 326B.	
Refund Policy	Requests must be in writing by permit applicant before any work has started. The applicant shall be responsible for 100% of plan review fee. All other fees shall be refunded.
Permit Expiration	Each permit issued shall expire if the work authorized by the permit is not commenced within 180 days from the date issued, or if a new inspection has not been scheduled or conducted for a period of 180 days after the last inspection.
Reissuance of Expired Permit	50% of building permit fee (plus plan review fee, if changes have been made to original plans)
Review fee for non-issued permits	The applicant shall be responsible for 100% of the plan review fee if the permit is submitted and then abandoned.

ALL PERMITS MUST BE COMPLETED PRIOR TO BEGINNING WORK

E. UTILITY RELATED FEES

<u>Type of Fee</u>	<u>Amount of Fee</u>	<u>Comments</u>
Sewer Availability Charge (SAC) Single Family, Quad Homes, Townhomes and Duplex Unit	\$3,200.00	Effective 7/5/22-12/31/25
Water Availability Charge (WAC) Single Family, Quad Homes, Townhomes and Duplex Units	\$2,381.60	Effective 7/5/22-12/31/25
Sewer Availability Charge (SAC) Apartment Buildings	\$1,400.00	Effective 7/5/22-12/31/25

Water Availability Charge (WAC) Apartment Buildings	\$1041.95	Effective 7/5/22-12/31/25
Sewer Availability Charge (SAC) - All Other	\$4,000.00	
Water Availability Charge (WAC) - All Other	\$2,977.00	
Sanitary Sewer Trunk Charge	\$3,322.00 per acre	
Water Trunk Charge	\$2,746.00 per acre	
Storm Sewer Trunk Charge 1-3 unit/acre	\$5,183.00 per acre	
Storm Sewer Trunk Charge >3 unit/acre	\$6,339.00 per acre	
Storm Sewer Trunk Charge Comm/Ind	\$9,895.00 per acre	
Meter 5/8"	\$400.00	
Meter 3/4"	\$475.00	
Meter 1"	\$534.00	
Meter 1 1/2"	Current Cost of Meter and connection	
Meter 2"	Current Cost of Meter and connection	
Meter 3"	Current Cost of Meter and connections	
Meter 4"	Current Cost of Meter and connections	
Meter 6"	Current Cost of Meter and connections	
Meter 8"	Current Cost of Meter and connections	
Monthly Service Charge for 5/8" Meter	\$4.53	
Monthly Service Charge for 3/4" Meter	\$4.78	
Monthly Service Charge for 1" Meter	\$5.23	
Monthly Service Charge for 1 1/2" Meter	\$10.28	
Monthly Service Charge for 2" Meter	\$11.53	
Monthly Service Charge for 3" Meter	\$25.69	
Monthly Service Charge for 4" Meter	\$32.32	
Monthly Service Charge for 6" Meter	\$47.80	
Monthly Service Charge for 8" Meter	\$94.23	
Hydrant/Water Fill Station Hook Up	\$30.00	
Hydrant Meter 3/4" or smaller - Deposit	\$10.00 plus \$100.00 Deposit	
Hydrant Meter Rental – (Week minimum)	\$40.00 plus \$50.00 Deposit	
Water and Sewer installation inspection	\$150.00	
Water Flow / Pressure Test	\$100.00 per hydrant	
After hours water or sewer installation inspection	\$200.00 up to 2 hours, additional hours extra	
After hours water or sewer emergency call-out	\$200.00 up to 2 hours, additional hours extra	
Storm Sewer Connection Permit	\$100.00 plus escrow	
Water Line wet tap permit	\$100.00	
Sewer tap permit	\$100.00	
Disconnect fee - Voluntary	\$50.00	
Disconnection fee – Involuntary	\$100.00	
Reconnection fee	\$ 50.00	
Delinquent Utility Bill Charge (in excess of \$5.00)	15 percent of unpaid balance added to bill	

F. CHARGES FOR SERVICES

<u>Type of Fee</u>	<u>Amount of Fee</u>
<u>Water Usage</u>	
<u>Residential/Multi Res. (per 1,000 gallons)</u>	
0 - 6,000 gallons	\$2.75
6001 – 12,000 gallons	\$3.16
12,001 and above	\$3.62
<u>Commercial/Industrial (per 1,000 gallons)</u>	
0 - 25,000	\$2.75
25,001 – 50,000	\$3.16
50,001 – 100,000	\$3.64
100,001 and above	\$4.52
Sewer Up to 2000 gallons	\$11.73 minimum charge
Sewer 2001 gallons and above	\$8.12 (per 1,000 gal. of water used)
Testing Fee	\$0.81 per month
Bulk Water Fill Charge	\$3.00 (per 1,000 gal. of water)
Late fee – Delinquent accounts (in excess of \$5.00)	\$10.00 per billing period + 15% interest per year
Final Water Meter Read/Monthly re-read	\$25.00
Grass Cutting Fee	
Residential:	\$150.00
Commercial:	\$350.00
Contracted Out	Contractor rate + \$25 Administrative Fee
Right of Way Tree Trimming	
First ½ Hour – Minimum Charge	\$125.00
Each 15 Minute Interval	
After First ½ Hour	\$52.50
Sidewalk Snow Removal	
Residential	\$150.00
Commercial	\$150.00
Contracted Out	Contractor Rate + \$25 Administrative Fee
Public Works Labor Rate	\$70.00 per hour plus tax
*Single Axle Truck / Snow Plow	\$100.00 per hour plus tax
*Loader / Snow Plow	\$150.00 per hour plus tax
*Bobcat /Toolcat	\$75.00 per hour plus tax
*Bobcat /Toolcat – Attachments / Broom	\$25.00 per hour plus tax
*Chipper	\$75.00 per hour plus tax
*Bucket Truck	\$100.00 per hour plus tax
*Roller	\$60.00 per hour plus tax
*Jet /Vac Truck	\$200.00 per hour plus tax (two hour minimum)

*Sweeper	\$150.00 per hour plus tax
*Snowblower for Loader	\$150.00 per hour plus tax
*Sanding, Charge by Yards Used	\$65.00 per yard plus tax and Truck Rental
*Salt	\$92.00 per ton plus tax
*Salt/Sand	\$116.00 per ton plus tax
*Pickup Truck	\$50.00 per hour plus tax
*Pickup Snow Plow	\$100.00 per hour plus tax
*1 Ton Dump Truck / Snow Plow	\$100.00 per hour plus tax
*Tractor / Loader/ Mower	\$100.00 per hour plus tax
*Generator	
Daily	\$500.00 per day, minimum, plus tax and Truck Rental
Weekly	\$2000.00 per week plus tax and Truck Rental
*Water Line Thawing Machine	
(Only available M-F, 8AM-2PM)	\$150.00 per hour plus tax (two hour minimum)

*When renting any of the above equipment, a Public Works Operator(s) may be required as well at the above labor rate.

- Source: Ordinance 184, 2nd Series, Effective Date: December 27, 2016*
- Source: Ordinance 186, 2nd Series, Effective Date: January 23, 2017*
- Source: Ordinance 196, 2nd Series, Effective Date: December 26, 2018*
- Source: Ordinance 199, 2nd Series Effective Date: February 26, 2018*
- Source: Ordinance 207, 2nd Series, Effective Date: December 24, 2018*
- Source: Ordinance 211, 2nd Series, Effective Date: February 11, 2019*
- Source: Ordinance 219, 2nd Series, Effective Date: December 23, 2019*
- Source: Ordinance 226, 2nd Series, Effective Date: July 27, 2020*
- Source: Ordinance 230, 2nd Series, Effective Date: December 21, 2020*
- Source: Ordinance 236, 2nd Series, Effective Date: June 21, 2021*
- Source: Ordinance 239, 2nd Series, Effective Date: July 12, 2021*
- Source: Ordinance 241, 2nd Series, Effective Date: July 26, 2021*
- Source: Ordinance 243, 2nd Series, Effective Date: October 13, 20221*
- Source: Ordinance 249, 2nd Series, Effective Date: January 3, 2022*
- Source: Ordinance 252, 2nd Series, Effective Date: April 25, 2022*
- Source: Ordinance 261, 2nd Series, Effective Date: October 24, 2022*
- Source: Ordinance 265, 2nd Series, Effective Date: December 27, 2022*

(Sections 2.20 through 2.29, inclusive, reserved for future expansion.)