

Becker Farmers' Market Application
3rd Friday in May through 2nd Friday in October
3:00pm to 6:00pm
Becker Furniture World Parking Lot

FEES
_____ \$50 Full Season
_____ \$30 Half Season
Cash / Check / Credit Card



BUSINESS / CONTACT INFORMATION:

Business Name: _____
Business Owner: _____
Address: _____ City: _____ Zip: _____
Contact Phone: _____
E-mail: _____

Can we distribute your phone or email to customers requesting to contact you directly? Yes No

Phone: _____ Email: _____

PRODUCT INFORMATION:

Please list all items you plan to sell at the Becker Farmers' Market: (include a separate sheet if necessary).

Do you grow or produce all items you intend to sell? Yes No

If no, please explain _____

Are you selling any processed food items requiring a license from the MN Department of Agriculture?

Yes No If yes, please include a copy of your license from the MN Department of Agriculture.

MN Sales tax ID number (if applicable) _____

Please write several sentences to describe your product. Be advised this will be used to advertise your product on the City of Becker website and the Becker Farmer's Market Facebook Page so please put on your advertising hats!

FEES, SET UP, DATES:

Fees for 2019 will be as follows: \$50 for a full season, \$30 for a half season (half season is defined as every other week for a full season or anyone who registers after the last Friday in July).

You will be allowed a 10x10 foot area and are responsible for your own set-up.

Please check all the dates you plan on attending: (identifying dates is for market planning purposes only)

<input type="checkbox"/> May 17	<input type="checkbox"/> June 7	<input type="checkbox"/> July 5	<input type="checkbox"/> August 2	<input type="checkbox"/> September 6	<input type="checkbox"/> October 4
<input type="checkbox"/> May 24	<input type="checkbox"/> June 14	<input type="checkbox"/> July 12	<input type="checkbox"/> August 9	<input type="checkbox"/> September 13	<input type="checkbox"/> October 11
<input type="checkbox"/> May 31	<input type="checkbox"/> June 21	<input type="checkbox"/> July 19	<input type="checkbox"/> August 16	<input type="checkbox"/> September 20	
	<input type="checkbox"/> June 28	<input type="checkbox"/> July 26	<input type="checkbox"/> August 23	<input type="checkbox"/> September 27	
			<input type="checkbox"/> August 30		

PLEASE READ AND INITIAL:

_____ I have read and agree to abide by all Becker Farmers' Market policies.

_____ I agree that the City of Becker and Becker Furniture World are not liable for any injury, theft, or damage to either the buyer or seller, or their property, arising out of or pertaining to the preparation for or participation in the Becker Farmers' Market, whether such injury, theft, or damage occurs prior, during or after the Farmers' Market. Seller further agrees to indemnify and hold the City of Becker and Becker Furniture World harmless for and against any claims for such injury, theft, or damage.

_____ I understand that it is recommended that I carry my own general liability and product liability insurance because the City of Becker and Becker Furniture World does not provide this coverage.

Signature of Business Owner: _____ Date: _____

Application must be accompanied by full payment & applicable licenses.

Applications received first will be considered first. Preference will be given to past participants in good standing with the market and to vendors selling products which will enhance the variety of the market.

Mail applications to: City of Becker, PO Box 250, Becker MN 55308 or drop at City Hall: 12060 Sherburne Ave SE

Make checks payable to: City of Becker - to Process by Credit Card please call Becker City Hall @ 763-200-4239



BECKER FARMER'S MARKET INFORMATION AND VENDOR GUIDELINES

The Becker Farmers' Market strives to unite and support local farmers, growers & producers by providing a centrally located affordable venue to sell their goods and educate consumers about the benefits of buying fresh, locally grown and produced goods.

APPLICATION AND FEES

Vendors wishing to participate in the Becker Farmers' Market must complete a Vendor Application & return it with the vendor fee, paid in full, to: Becker City Hall - PO Box 250, Becker, MN 55308

The Farmers' Market Committee must approve all vendor applications before a vendor will be allowed to participate in the market.

The Farmers' Market Committee may decide to accept or reject any application in the best interest of the Becker Farmers' Market.

The following criteria will be considered when approving vendor applications:

- *Date Vendor Application is received.
- *Items being offered for sale (refer to 'Permitted Market Items' section).
- *Payment of the Vendor Fee.
- *Previous participation in Becker Farmers' Markets.
- *Criteria exceptions can be made at the discretion of the Farmers' Market Committee.
- *Vendors will have a 10 x 10 area for set-up (known as the booth). Fees are \$50 for a full season and \$30 for a half season (half season is defined as every other week for a full season or anyone who registers after the last Friday in July). Rates include tax and apply for the 2019 Market season.

*No reimbursement will be made for fees paid if a vendor decides to no longer participate at the Market.

VENDOR BOOTH SPACE

The Farmers' Market Committee has full authority to assign designated set-up areas. When designated, vendors must operate and set-up within the confines of their area. The use of canopies, awnings and sun-umbrellas is encouraged. Vendor areas are not transferable. Requests for particular locations will be given consideration but the Farmers' Market Committee reserves the right to assign and locate all vendors.

Vendors may work from the back of their vehicle or use their vehicle to store additional merchandise. Each vendor is responsible for providing and removing any and all equipment and supplies he or she requires to do business on the Market site. This includes signs, tables, chairs, products and equipment utilized for clean-up purposes.

HOURS OF OPERATION

The Farmer's Market will operate every Friday from 3:00pm to 6:00pm beginning the third Friday in May and ending the second Friday in October.

CANCELLATION/SEVERE WEATHER POLICY

The Becker Farmers' Market will operate in rain, shine, or snow. Market hours may be adjusted if threatening weather is imminent. If a vendor feels threatened by weather they may decide not to attend or leave the market early without penalty. Vendors making a decision not to attend due to weather or any other circumstances should call the Becker City Hall by 2:00pm the day of the market at (763) 200-4239.

SCHEDULE

Vendors should indicate attendance on the market application. Dates indicated as an absence may be filled (at the discretion of the Farmers' Market Committee) with a partial season vendor or a community booth. A vendor may edit their attendance throughout the season by contacting the City of Becker.

PARTIAL SEASON VENDORS

Space permitting, the Farmers' Market Committee may accept a new vendor on a partial season basis. The vendor must offer a product unique to the market and abide by the market guidelines. Partial season booths may not be in the same location each week. Partial season vendors should contact the City of Becker prior to filling out an application.

SET-UP, CLEAN-UP AND BREAKDOWN

Set-up starts at 2:00pm and the market opens at 3:00 pm. **Vendors may not set up before 2:00pm.** Check in with the market coordinator if arriving after 3:00 pm for set-up instructions. Vendors are responsible for removing all garbage from their area. Booths are to be left in the same condition as when rented and the market must be vacated by 9:00 pm.

DISPLAYS & SIGNS

All signs must remain within the allotted vendor's booth and must not block traffic or pedestrian ingress or egress, or interfere with other vendors' display or views.

Vendors may not sell any items not approved or not shown on their application. The Farmers' Market Committee will have the right to ask vendors to remove products. Vendors are responsible for providing all tables, canopies, and other items needed for their display. Tents and canopies must be weighted down and fit within the assigned area. The use of generators will be considered on a case by case basis. No stakes may be pounded into the parking lot surface. No electricity or water is provided. All displays must be neat and tasteful. All Market vendors should represent themselves in an appropriate manner, dress, and state of cleanliness. Shirts and shoes must be worn. No soliciting or political or religious activities shall be permitted within the Market area. Displays of public interest, such as nutritional, health or consumer information, may be displayed with the permission of the Farmers' Market Committee. Vendors are responsible for their own merchandise at all times.

PERMITTED MARKET ITEMS

All products must be grown and/or produced by the vendor. Vendor grown fresh fruits, vegetables, herbs, spices, flowers, bedding plants, hanging and potted plants, cut flowers, dried flowers and other non-commercial food items grown by the vendor may be sold. Vendor produced items such as cheese, meats, fish, poultry, eggs, baked goods, canned goods, honey, maple syrup, & preserves, if prepared, packaged and labeled in accordance with rules established by the Minnesota Department of Agriculture. Craft vendors may be considered if the products are handmade by the vendor using his/her own skills, artistry & training to produce a new, unique & original product. Any produce or product not locally grown by the vendor must be clearly posted as to where it is from (i.e. Georgia Sweet Corn or Southern MN Honey). The Farmers' Market Committee will resolve any doubt as to the suitability of an item. Produce sold as Certified Organic must have originated from an organic grown Certified Farm. Farmers/growers that are not Certified Organic may advertise or sell products as "Chemical Free" if they practice chemical free farming. All items should be sold by bulk, bundle, or individual item. Items sold by weight units of measure require a Minnesota State Certified Scale. Market staff reserves the right to inspect crops and production areas at any time before or during the market season. Products must be listed on the vendor's application and any changes (additional products) must be approved by the market manager prior to selling at the market.

PARTNERSHIPS

Vendors may partner together at one booth if desired. Partnerships may benefit vendors with seasonal items who do not have enough products to operate their own booth throughout the season. The partnership fee, per vendor, is \$50.00. Partners, or a qualified representative of their operation/business, must be at the market to represent their product. Partnership booths must stay within the confines of the allocated booth and follow all other market guidelines.

MISCELLANEOUS

Vendors are responsible for collecting and remitting their own sales tax. Vendors are responsible for all permits required by the Minnesota Department of Agriculture or Sherburne County to sell their products. The sale or consumption of alcoholic beverages on the Market site is prohibited. Drugs, smoking, tobacco use and pets are prohibited at the Market. All rules may be revised by the decision of the Farmers' Market Committee. Farmers Market Nutrition Program vendors must display appropriate signage provided by FMNP.

ENFORCEMENT OF RULES

The Farmers' Market Committee is responsible for enforcing the Market rules. Possible violations will be discussed and resolution attempted. Vendors selling prohibited items will be asked to remove those items from sale or leave the Market. Unresolved problems will be referred to the Farmers' Market Committee. Continued violations will result in being banned from the Market with no reimbursement of fees paid. Any vendor challenging another vendor's product's legitimacy or conduct must file a written complaint with the City of Becker, giving the name of the vendor and the product or situation they feel may not be in compliance with Market policies. The complainant must date and sign their name to the complaint and the Farmers' Market Committee will attempt resolution. If resolution is not possible, the complaint will be referred to the Farmers' Market Steering Committee.

INSURANCE

Vendors should carry their own individual product liability insurance for products sold. The City of Becker is not liable for any injury, theft, or damage to either the buyer or seller, or their property, arising out of or pertaining to the preparation for or participation in the Becker Farmers' Market, whether such injury, theft, or damage occurs prior, during or after the Farmers' Market. The seller further agrees to indemnify and hold the City of Becker and the Becker Furniture World harmless for and against any claims for such injury, theft, or damage.