

**SEC. 2.19. REVENUE AND FINANCE**

**Subd.1. Escrows.** The escrow deposit is applied to consulting, legal, engineering, professional staff and contracted services. Costs incurred above the escrow amount will be billed monthly. Remaining balances will be refunded to the party that posted the escrow.

**Subd.2. Fees Relating to Licensing, Administrative Citations, Miscellaneous, Property, Utility and Services.** The following fees and charges are hereby established for the year 2018. Fee schedule rates supersede amounts show in city ordinances or policies which are dated prior to the fee schedule.

**A. LICENSING RELATED FEES**

<u>Type of Fee</u>	<u>Amount of Fee</u>
3.2 Percent Malt Liquor On-Sale	\$100.00
3.2 Percent Malt Liquor Off-Sale	\$50.00
Temporary 3.2 Percent Intoxicating	\$25.00
Off-Sale Intoxicating	\$200.00
Off-Sale Intoxicating (With proof of compliance with §340a.408 Subd. 3.c)	\$100.00
On-Sale Intoxicating	\$1850.00
Club On-Sale Intoxicating	
Under 200 Members	\$100.00
201 – 500 Members	\$200.00
501-1000 Members	\$400.00
1001 – 2000 Members	\$800.00
2001 – 4000 Members	\$1000.00
4001 – 6000 Members	\$2000.00
Over 6000 Members	\$3000.00
Community Festival	\$25.00
Sports, Convention & Cultural Facility	\$25.00
Sunday On-Sale Intoxicating	\$150.00
Temporary On-Sale Intoxicating	\$25.00
On-Sale Wine	\$175.00
On-Sale Wine / Strong Beer	\$275.00
One Day Consumption & Display Permit	\$25.00
Consumption and Display Permit (Set-Up) (In addition to State Fee)	\$100.00
Culinary Class Limited On-Sale Intoxicating	\$100.00
Temporary Off-Sale Wine	\$25.00
Brew Pub On-Sale Intoxicating (State Issued Brewers License Required)	\$500.00
Brewer Pub Off-Sale Malt (Growler) (State Issued Brewers License Required)	\$100.00

Small Brewer Off-Sale Malt (Growler) (State Issued Brewers License Required)	\$100.00
Brewer Temporary On-Sale Intoxicating (State Issued Brewers License Required)	\$25.00
Brewer Taproom On-Sale  (State Issued Brewers License Required)	\$500.00
Cocktail Room On-Sale (State Issued Micro Distillery License Required)	\$500.00
Micro Distiller Off-Sale (State Issued Micro Distillery License Required)	\$100.00
Micro Distiller Temporary On-sale Intoxicating (State Issued Micro Distillery License Required)	\$25.00
Liquor License Preliminary Investigation Fee	\$150.00
Liquor License Comprehensive Investigation within State	\$500.00
Liquor License Comprehensive Investigation out of State	\$10,000.00
Duplicate License / Permit Fee	\$10.00
Animal Impoundment	\$35.00 plus tax
Animal License	\$10.00
Kennel Fee	\$45.00
Tobacco License	\$100.00
Peddler / Transient Merchant – Annual	\$150.00
Peddler / Transient Merchant – 14 Consecutive Day	\$50.00
Noise Ordinance Exemption	\$25.00
Commercial Noise Permit (Annual)	\$100.00
Ordinance Amendment NOT Requiring A Public Hearing	\$75.00
Mileage	Current IRS rate

**B. ADMINSTRATIVE CITATIONS FEES**

<u>Offense Description</u>	<u>Penalty</u>	<u>Authority</u>
Tobacco Possession by Minor	\$50.00	Ord 6.20 (B)
Uncut Grass or Weeds	\$50.00	Ord 7.08 (s3)
Dog running at large	\$25.00	Ord 10.06 (s2)
Dog License Required	\$25.00	Ord 10.06 (s3)
Dog barking	\$25.00	Ord 10.06 (s12-4)
Parking in Front of Driveway	\$25.00	Ord 9.02 (2) SS169.35:A(2)
Parking within 10 feet of Hydrant	\$25.00	Ord 9.02 (4) SS169.34:A(4)
Parking on posted fire lane	\$25.00	Ord 9.02 (7)
Parking on street in winter	\$25.00	Ord9.03 (s4)

Parking in yard	\$25.00	Ord 9.19
Parking in Handicap Space	\$100.00	Ord 9.27 SS169.346
Parking on Sidewalk	\$25.00	Ord 9.02 (1)
Parking Wrong Way	\$25.00	Ord 7.04 (s4)
Parking When Snow in Street	\$25.00	Ord 9.03 (s5)
Parking in no parking zone	\$25.00	Ord 9.02 (14)
Parking beyond 24 hours in city lot	\$25.00	Ord 7.11 (s1)
Temporary sign violation	\$50.00	Ord 11.70 (s6)
Illegal Dumping	\$100.00	SS609.68
Odd / Even watering	\$25.00 (1 <sup>st</sup> Violation)	Ord 3.20 (s6)
	\$50.00 (2 <sup>nd</sup> Violation)	Ord 3.20 (s6)
Disorderly Conduct	\$50.00	Ord 10.31
Disorderly Conduct at School	\$50.00	Ord 10.32
Junked Cars	\$50.00	Ord 11.21 (s10a)
Curfew – 15 years of age or younger 10:00 p.m.	\$50.00	Ord 10.30 (s1)
Curfew – 16 and 17 years of age 12:00 p.m.	\$50.00	Ord 10.30 (s2)
Curfew – parents allow	\$50.00	Ord 10.30 (s3)
False Alarm (4 <sup>th</sup> Response)	\$50.00 (Police)	Ord 10.09
	\$100.00 (Fire)	
(5 <sup>th</sup> Response)	\$100.00 (Police)	Ord 10.09
	\$200.00 (Fire)	
(6 <sup>th</sup> Response)	\$200.00 (Police)	Ord 10.09
	\$400.00	
Public nuisance	\$50.00	Ord 10.21 (s8E)
Noise violation	\$50.00	Ord 10.29

**C. MISCELLANEOUS FEES**

<u>Type of Fee</u>	<u>Amount of Fee</u>	<u>Comments</u>
Assessment Searches	\$15.00	
Police Reports	\$.25 per page per statute	
Return Check Fee	\$30.00	
After the fact permit/application	Double the fee amount plus expenses	
Certifying unpaid charges to Tax roll	\$50.00/each instance	
City Hall Room Rental/Weekday (M-Th)	\$30.00 plus \$30 damage / cleaning deposit	
City Hall Room Rental/Weekend (F-S)	\$60.00 plus \$60 damage / cleaning deposit	
City Hall Room Rental/Holiday	\$60.00 plus \$60 damage / cleaning deposit	
Paper Copies of City Code	\$150.00 plus tax	
CD	\$10.00 plus tax	

Black/White Paper Copies of Comp Plan	\$75.00 plus tax
CD	\$10.00 plus tax
Paper Copies of Subdivision Ordinance	\$25.00 plus tax
CD	\$10.00 plus tax
Paper Copies of Zoning Ordinance	\$50.00 plus tax
CD	\$10.00 plus tax
Data Retrieval for Public Data Requests	Salary and benefit costs of lowest paid employee able to retrieve data (copies are additional)
DVD, Council Meetings (each)	\$20.00
Fax (Local - per page)	\$1.00 (tax included)
Fax (Long Distance - per page)	\$1.25 (tax included)
Fingerprinting (per family)	\$10.00
Breath Testing	\$ 5.00
Towing Fee	\$50.00
Vehicle Impound Fee	\$50.00
Body Camera Link Request	\$30.00
Forfeiture storage Fee	\$10.00 per day not to exceed \$400.00 (not including the day vehicle was seized or the day of disposal)
Scanning (larger than 11 x 17, per page)	\$1.00 (tax included)
Photocopies (each)	\$0.25 (tax included)
Sherburne County Maps	\$2.50 including tax
Conduit Debt Fee	.25% of Issuance Amount
Credit Card Use Charge	Additional 2.5% charged for any value over \$500.00

**D. PROPERTY RELATED FEES**

<u>Type of Fee</u>	<u>Amount of Fee</u>
Administrative Zoning Permit	\$25.00
Concept Plan	\$100.00 + \$1,000 escrow
Conditional Use Permit (Residential)	\$325.00
Planned Unit Development (PUD)	\$3,000 escrow
Conditional Use Permit (Commercial/ Industrial)	\$325.00 + \$1,000 escrow
Environmental Review (EAW/AUAR)	\$500.00 + \$3,000 escrow
Interim Use Permit (Residential)	\$325.00
Interim Use Permit (Commercial/ Industrial)	\$325.00 + \$1,000 escrow
Land Use Amendment	\$350.00
Moving Permit	\$200.00 + \$3,000 escrow

Mining/Excavation/ Grading-Filling Permit	\$350.00 + \$50.00/acre beyond 1 acre + escrow (varies with project)
Minor Subdivision	\$500.00 + \$3,000 escrow
New Construction (Lawn Escrow)	\$100.00 + \$1900.00 escrow
(Grading Escrow)	\$50.00 + \$2950.00 escrow
Parkland Dedication Fee (Residential)	10% dedication of land or \$1,940 per unit
Parkland Dedication Fee (Commercial/ Industrial)	5 % land or cash equivalent \$1.64 per square foot
Petition for annexation	\$400.00 + state fees
Permanent Sign Permit	\$30.00
Preliminary Plat	\$400.00 + \$20.00/lot + \$5,000 escrow
Final Plat	\$300.00
Recording Document Fee	\$46.00
Rezoning of Property	\$350.00
Road Use Agreement	\$325.00 + escrow (varies with project)
Road Turn Back Application	\$325.00 + \$5,000 escrow
Right of Way Excavation/Obstruction Permit Fee (Street Opening Fee)	\$100.00 + escrow (varies with project)
Simple Lot Subdivision/Boundary Line Adjustment	\$200.00 + \$1,000 escrow
Site Inspection/Investigation	\$65.00/hour (drive time included)
Site Plan Review	\$325.00 + \$1,000 escrow
Small Cell Wireless Facility Permit	\$100.00 (permit fee in addition to collocation agreement charges, if applicable)
Special Meeting	\$200.00 in addition to any fees
Subsequent hearings with new notice	\$100.00
Tax Abatement Application	\$500.00 + \$5000 escrow
TIF Application	\$500.00 + \$10,000.00 escrow
Temporary Sign Permit	\$25.00 + \$100.00 deposit
Temporary Use Permit	\$50.00
Vacation Petition	\$325.00
Variance	\$325.00 + \$250 escrow
Wetland Application	\$500.00 plus review costs
Zoning Use Study Fee	\$350.00
Zoning Text Amendments	\$350.00
Zoning Verification Letter	\$25.00
Building Permit Fee	Based on 1997 Fee Schedule
Failure to Pull Permit - Penalty	Same as Building Permit Fee

**1997 Fee Schedule - Total Valuation**

\$1.00 to \$500.00  
 \$501.00 to 2,000.00

**Fee**

\$23.50  
 \$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00, rounded to the nearest hundred, to and including \$2,000.00.

\$2,001.00 to \$25,000.00

\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, rounded to the nearest thousand, to and including \$25,000.00.

\$25,001.00 to \$50,000.00

\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, rounded to the nearest thousand, to and including \$50,000.00.

\$50,001.00 to \$100,000.00

\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, rounded to the nearest thousand, to and including \$100,000.00.

\$100,001.00 to \$500,000.00

\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00, rounded to the nearest thousand, to and including \$500,000.00.

\$500,001.00 to \$1,000,000.00

\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, rounded to the nearest thousand, to and including \$1,000,000.00.

\$1,000,001.00 and up

\$5,608.75 for the first \$1,000,000.00 plus \$3.65 for each additional \$1,000.00, rounded to the nearest thousand.

**Type of Fee**

Plan review  
 Plan review of similar plans meeting 1300.0160 subd. 6  
 Plumbing Fee (Residential)  
 Mechanical (New Residential)  
 Mechanical (Replace Existing Residential)  
 Re roof (Residential)

**Amount of Fee**

65% of Building Permit Fee  
 25% of Building Permit Fee  
 \$5.00 per opening & 1.00 surcharge\*  
 \$25.00 per unit & 1.00 surcharge\*  
 \$40.00 per unit & 1.00 surcharge\*  
 \$40.00 & 1.00 surcharge\*

Re side (residential)	\$40.00 & 1.00 surcharge*
Window Replacement (existing opening)	\$40.00 & 1.00 surcharge*
Water Heater	\$40.00 & 1.00 surcharge*
Irrigation System	\$40.00 & 1.00 surcharge*
Retaining Wall (Over 4ft)	\$40.00 & 1.00 surcharge*
Demolition	\$40.00 & 1.00 surcharge*
Fence (over 6' in height)	\$40.00 & 1.00 surcharge*
Water Softener	\$40.00 & 1.00 surcharge*
Gas Fireplace	\$40.00 & 1.00 surcharge*
Re-Inspection Fee	\$50.00 per inspection
Investigation Fee	Shall be equal to building permit fee
Inspection Fee outside normal business hours (2 hr min.)	\$50.00/hour
Other Maintenance Work as Determined by the Building Official	\$40.00 & 1.00 surcharge*
Commercial Mechanical and Plumbing Fees	Based on valuation.
Staff and Land Use Decision Appeal	\$275 plus out of pocket costs for all consultant attorney time
Staff Reimbursement – Development	Double loaded labor rate
Manufactured Home Install Fees	Based on valuation of on-site work only

\*State surcharge fees shall be in accordance with MN Statutes, Chapter 326B.

Refund Policy	Requests must be in writing by permit applicant before any work has started. The applicant shall be responsible for 100% of plan review fee. All other fees shall be refunded.
Permit Expiration	Each permit issued shall expire if the work authorized by the permit is not commenced within 180 days from the date issued, or if a new inspection has not been scheduled or conducted for a period of 180 days after the last inspection.
Reissuance of Expired Permit	50% of building permit fee (plus plan review fee, if changes have been made to original plans)
Review fee for non-issued permits	The applicant shall be responsible for 100% of the plan review fee if the permit is submitted and then abandoned.

**E. UTILITY RELATED FEES**

<b><u>Type of Fee</u></b>	<b><u>Amount of Fee</u></b>	<b><u>Comments</u></b>
Sewer Access Charge (SAC)	\$4,000.00	
Water Access Charge (WAC)	\$2,977.00	
Sanitary Sewer Trunk Charge	\$3,322.00 per acre	
Water Trunk Charge	\$2,746.00 per acre	
Storm Sewer Trunk Charge 1-3 unit/acre	\$5,183.00 per acre	
Storm Sewer Trunk Charge >3 unit/acre	\$6,339.00 per acre	
Storm Sewer Trunk Charge Comm/Ind	\$9,895.00 per acre	
Meter 5/8"	\$365.00	
Meter 3/4"	\$393.00	
Meter 1"	\$444.00	
Meter 1 1/2"		Current Cost of Meter and connection
Meter 2"		Current Cost of Meter and connection
Meter 3"		Current Cost of Meter, connections
Meter 4"		Current Cost of Meter, connections
Meter 6"		Current Cost of Meter, connections
Meter 5/8" (monthly service charge)	\$3.04	
Meter 3/4" (monthly service charge)	\$3.28	
Meter 1" (monthly service charge)	\$3.71	
Meter 1 1/2" (monthly service charge)	\$8.57	
Meter 2" (monthly service charge)	\$9.76	
Meter 3" (-monthly service charge)	\$23.38	
Meter 4" (monthly service charge)	\$29.75	
Meter 6" (monthly service charge)	\$44.63	
Testing Fee (monthly service charge)	\$0.53	
Hydrant/Water Fill Station Hook Up	\$30.00	
Hydrant Meter 3/4" or smaller - Deposit	\$10.00 plus \$100.00 Deposit	
Hydrant Meter Rental – (Week minimum)	\$40.00 plus \$50.00 Deposit	
Water and Sewer installation inspection	\$100.00	
Water Flow / Pressure Test	\$100.00 per hydrant	
After hours water or sewer installation inspection	\$200.00 up to 2 hours, additional hours extra	
After hours water or sewer emergency call-out	\$200.00 up to 2 hours, additional hours extra	
Storm Sewer Connection Permit	\$100.00 plus escrow	
Water Line wet tap permit	\$100.00	
Sewer tap permit	\$100.00	
Disconnect fee - Voluntary	\$50.00	
Disconnection fee – Involuntary	\$100.00	
Reconnection fee	\$ 50.00	
Delinquent Utility Bill Charge (in excess of \$5.00)	15 percent of unpaid balance added to bill	

**F. CHARGES FOR SERVICES**

<u>Type of Fee</u>	<u>Amount of Fee</u>
<u>Water, Residential (per 1,000 gallons)</u>	
Base Charge	\$1.26
0 - 6,000 gallons	\$2.54
6001 – 12,000 gallons	\$2.92
12,001 and above	\$3.34
<u>Commercial(per 1,000 gallons)</u>	
Base Charge	\$1.26
0 - 25,000	\$2.56
25,001 – 50,000	\$2.92
50,001 – 100,000	\$3.34
100,001 and above	\$4.18
Sewer Up to 2000 gallons	\$10.83 minimum charge
Sewer 2001 gallons and above	\$7.22 (per 1,000 gal. of water used)
Bulk Water Fill Charge	\$3.00 (per 1,000 gal. of water)
Late fee – Delinquent accounts	\$10.00 per billing period + 15% interest per year
Final Water Meter Read/Monthly re-read	\$25.00
Grass Cutting Fee	
Residential:	\$75.00
Commercial:	\$250.00
Grass Cutting Fee – Contracted Out	Contractor rate
Public Works Labor Rate	\$70.00 per hour plus tax
Sidewalk Snow Removal	\$75.00
*Single Axle Truck / Snow Plow	\$100.00 per hour plus tax
*Loader / Snow Plow	\$150.00 per hour plus tax
*Bobcat /Toolcat	\$75.00 per hour plus tax
*Bobcat /Toolcat – Attachments / Broom	\$25.00 per hour plus tax
*Chipper	\$75.00 per hour plus tax
*Bucket Truck	\$100.00 per hour plus tax
*Roller	\$60.00 per hour plus tax
*Jet /Vac Truck	\$200.00 per hour plus tax (two hour minimum)
*Sweeper	\$150.00 per hour plus tax
*Snowblower for Loader	\$150.00 per hour plus tax
*Sanding, Charge by Yards Used	\$65.00 per yard plus tax and Truck Rental
*Pickup Truck	\$50.00 per hour plus tax
*Pickup Snow Plow	\$100.00 per hour plus tax
*1 Ton Dumptruck / Snow Plow	\$100.00 per hour plus tax
*Tractor / Loader/ Mower	\$100.00 per hour plus tax

